To whom it may concern,

Good day!

I am interested in exploring the possibility of seeking employment with your company, please find my resume enclosed with details relevant to my educational back ground and work experience, reference and other informaton you required shall be promptly upon your request.

As my resume indicates. I have established a sound educational history encompassing a variety of diverse environments. I possess excellent interpersonal skills accompanied with the ability to relate effectively to multitude of individuals on all levels of intellect.

Im hoping that you will hear my call with this letter, and giving me a chance to grow in your company. I believe working in Univesity of the Philippines Mindanao under the NICER Health program will be a great opportunity to gain first-hand experience and prepare me for my career goal as an IT.

This internship being a really important and integral part of my learning procedures, I requested you to consider my situation and grant me permission. Enclosed find a copy of my resume. If you should have any question, please give me a call at 09709810096. I may also be reached by email at [ryanjoelimba@gmail.com](mailto:ryanjoelimba@gmail.com).

Thank you for this initial consideration, i look forward to meeting you soon.

Sincerely yours,

**RYAN JOEL T. CASTRO**

Bachelor of Science in Information Technology